



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

July 13, 2004

RQ-2

Michael Ohleyer, Treasurer
Friends of Barbara Boxer
P.O. Box 641751
Los Angeles, CA 90064

Response Due Date:
August 31, 2004

Identification Number: C00279315

Reference: April Quarterly Report (2/12/04 - 3/31/04)

Dear Mr. Ohleyer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. An adequate response must be received at the Senate Public Records Office by the response date noted above. An itemization of the information needed follows:

- Your committee filed 48-hour notices reporting several "last minute" contributions. Some of these contributions do not appear on Schedule A of this report (see attached). Please amend your report to include these contributions or provide an explanation of these apparent discrepancies (11 CFR §104.3(a)(4)(i))

- Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Primary report (see attached). A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. The failure to file 48-hour notices may result in civil money penalties or legal enforcement action. If any contribution of \$1,000 or more was incorrectly reported, you must amend your original report with the clarifying information. (11 CFR §104.5(f))